

WORK SESSION OF THE GREENBELT CITY COUNCIL held on Wednesday, August 6, 2025, to discuss Council Operations: Administrative Processes, Advisory Boards/Committees, and Rules.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

PRESENT WERE: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Rodney M. Robert, Kristen L.K. Weaver, and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent.

STAFF PRESENT WERE: Josué Salmerón, City Manager, and Bonita Anderson, City Clerk.

OTHERS PRESENT WERE: Members of the public

Agenda and Website Updates

Mr. Salmerón updated the Council on improvements to the City's website, including a dedicated section for consent agenda items for better public clarity. Staff is uploading historical meeting records, and Mr. Roberts suggested maintaining video recordings indefinitely, while meeting minutes will be preserved permanently.

The Council reviewed the draft budget letter, highlighting initiatives like Crisis Intervention Training and the Vision Zero plan. They agreed to refine the language on revenue opportunities and economic development. Additionally, they discussed advancements in electric vehicle infrastructure and potential circulator services for hotels, noting positive developments in the local hospitality sector.

Advisory Board/Committee Application and Appointment Process Improvements

The Council discussed improvements to the Advisory Board and Committee's application and reappointment process. Key changes include a structured application form with specific experience questions, a requirement for applicants to attend a committee meeting, and improved communication about the process on the website. A centralized attendance tracking system will be established, and there will be a 60-day communication timeline for candidates awaiting appointments. Additionally, a link to the Code of Conduct will be added to the website. A review of these changes is planned for September.

Stakeholder Meetings and Agenda Updates

Mayor Jordan suggested that the Council review the Petition and Request list once or twice a year, noting a centralized location on SharePoint for logging requests. Ms. McKinney confirmed the creation of a spreadsheet for this purpose. The Council agreed to prioritize scheduling a meeting with the GHI Board in October to resume regular stakeholder meetings. Mr. Salmerón indicated that the September WSSC meeting will focus on demolition bids for the Tower, with Ms. Pompi recommending the inclusion of GHI to discuss pipe and stormwater management issues. Additionally, the Council reviewed its rules and potential changes to the consent agenda.

Mayor Jordan proposed implementing a sign-in sheet for petitions and requests to improve tracking and management of public input.

Meeting Protocols and Community Concerns

The Council convened to review meeting attendance protocols and agreed that, while the Standing Rules permit all members to attend requested meetings, improvements are needed in advance notification. They also discussed mosquito spraying operations, recognizing Ms. Pompei for her detailed map of spraying locations. However, residents with sensitivity expressed concerns about the late-night timing of the spraying.

Meeting Rescheduling and Community Events

The Council discussed scheduling challenges due to Jewish holidays and other commitments, deciding to reschedule a regular meeting from September 22 to September 24 and potentially rescheduling another meeting from October 13 to October 15, taking into account the fall conference and federal holiday. They agreed to hold a council community event at Windsor Green on October 6 at 7:30 PM, with Angel from the community management offering to host and promote the event.

Informational Item

Ms. Weaver provided a report on the Transportation and Infrastructure Services Committee she attended. The Council discussed upcoming community events, including a town hall meeting, CCI's block party, and various book drives and art projects.

The meeting ended at 9:50 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk