



CITY COUNCIL WORK SESSION AGENDA

**FEBRUARY 11, 2026
7:30 PM**

Join Meeting: <https://us02web.zoom.us/j/89147602294?pwd=aE7aFQuDieL95ryInD5JdTSuAdQgWJ.1>

I. WORK SESSION

1. City Manager's Quarterly Update

Suggested Action:

1. Introductions — 10 minutes (7:30-7:40 pm)
2. Presentation City Manager — 15 minutes (7:40-7:55 pm)
3. Presentation by Public Works — 60 minutes (7:55-8:55 pm)
4. Council Discussion — 20 minutes (8:55-9:15 pm)
5. Question and Answers — 15 minutes (9:15-9:30 pm)
6. Other Items — 15 minutes (9:30-9:45 pm)

- Informational Items

2. Petitions and Request

Suggested Action: In the Council packet is the Petitions and Request List for review and discussion.

II. SPECIAL MEETING/CLOSED SESSION

3. Special Meeting/Closed Session — Personnel Matters and Legal Matters

FY 2026 Management Objectives

October 2025 – December 2025
(Updated for February 11, 2026, Work Session)

CITY COUNCIL
Set policy and direction for the city.
<i>Ongoing.</i>
Represent the city's interests with federal, state and regional agencies.
<i>Ongoing.</i>
Meet regularly with major "stakeholders" in the city.
<i>Ongoing.</i>
Continue to oppose the proposed Maglev train, relocation of the Bureau of Engraving & Printing to Beltsville Agricultural and Research Center (BARC) and widening of the Baltimore-Washington Parkway and I-495.
<i>Continuing to work to oppose the widening of the BW Parkway and the Beltway, as well as working with our federal delegation to oppose potential changes to BARC and NASA.</i>

ADMINISTRATION
Implement Council's goals and policies.
<i>Updating the City Code, working with the Charter Review Taskforce</i> <i>Carrying out Council's directives and integrating Planning Framework into our MBOs</i>
Monitor legislative proposals at the county, state, and federal levels that can impact Greenbelt.
<i>Ongoing. Contracted two vendors for State and County legislation tracking and providing weekly reports and guidance to City Council.</i>
Continue to support and implement the Grant Management Database with City departments so that all grant data is managed through the database and new grants are sought.
<i>See Grants below</i>
Oversee the ongoing ARPA projects and programs, supporting City departments, to ensure that all approved projects are encumbered by the federal deadline of December 2026.
<i>All ARPA funds were expended or obligated by the December 31, 2024, deadline. Admin staff is working with Finance on submitting quarterly reports and reconciling ARPA line items as project costs vary.</i>
Develop a Diversity, Equity and Inclusion program and framework, and develop city-wide DEI programming for all staff and related ongoing training
<i>See DEI below</i>
Implementation of the 10-year EV Plan
<i>Municipal building EVSE installed and operational. After a test period, a Kw rate was established. The Community Center/Library EVSE project is progressing.</i>
Review and revise administrative policies and procedures
<i>Translator, AI Notetaker and purchasing/purchase limits policies under development.</i>
Carry-out public engagement activities
<i>Carried out multiple Town Halls, a Resource Fair and other engagement activities.</i>

Administration Accomplishments:

- Launched the Charter Review Task Force
- Launched the Save As You Throw SAYT program
- Submitted 2026 Bond Bill requests
- Finalized the legislative services contracts and began bill tracking
- Carried out the 2025 Election Questionnaire
- Completed the Economic Development Strategic Plan
- Launched New Agenda Management System
- Planned the Employee Appreciation Holiday Party
- Prepared legislative priorities for the District 22 Legislative Dinner
- Completed and closed out the USDA Composting grant
- Processed 46 MPIA requests.
- Implement new EV Community Charging Program at Municipal Building, including installation of four EV Charging Stations

CITY CLERK
Training and Development: Invest in staff training programs to enhance skills, promote professional growth, and maintain high service standards.
<i>Ongoing</i>
Efficient Records Retention: Establish robust records retention policies to preserve historical data while ensuring compliance with legal requirements
<i>In Progress</i>
City Charter and Code Review Committee: Council established and approved by resolution taskforce. The City Charter Taskforce has held two meetings since January 6, 2026. These initial meetings have focused on setting the scope for review of the existing charter.
<i>In Progress</i>

City Clerk Accomplishments:

- **SOP Implementation:** Fully implemented the Standard Operating Procedures (SOPs) for Advisory Boards and Committees. This includes a streamlined workflow for tracking appointments, managing vacancies, and vetting applicants.
- **Recognition & Engagement:** Hosted the Annual Advisory Boards and Committees Awards Dinner, recognizing the contributions of our resident volunteers.
- **Voter Turnout:** Achieved a 21% in voter participation compared to the previous cycle through targeted outreach and improved polling accessibility.
- **Inclusive Voting Rights:** Successfully integrated non-citizen voter participation, managing the registration and ballot process.
- **Meeting Minutes** Successfully cleared a significant backlog, bringing all meeting minutes current.

CONSTITUENT SERVICES	
Create system for tracking constituent issues and concerns	
	<i>Developed and implemented a centralized tracking system shared with department directors and the City Manager to document and monitor constituent issues, complaints, and concerns. The system tracks issue type, priority level, current status, and resolution, improving accountability, transparency, and cross-departmental coordination</i>
Host consistent town halls/events to boost community engagement and address constituent concerns	
	<i>Constituent Services has successfully hosted multiple community engagement events in collaboration with various city departments. These events increased civic participation, strengthened relationships with residents, and provided opportunities for constituents to share feedback, ask questions, and voice concerns directly to city staff</i>
Create a comprehensive database of city resources and stakeholder information	
	<i>Ongoing: Actively gathering and organizing information to develop a centralized database for internal and external use. This database will include city resources and stakeholder contacts to improve communication, streamline referrals, reduce response times, and enhance service delivery to residents.</i>

Constituent Services Accomplishments:

- Planned and hosted a resource fair and food distribution event that supported 100+ families, providing groceries and access to youth and family resources including financial assistance, mental health and wellness tools, educational support, physical training opportunities, and other essential services.
- Supported the Clerk's Office and DEI Department in voter engagement efforts, contributing to the City achieving over 21% voter participation.
- Coordinated and hosted the City of Greenbelt's first-ever Hispanic Heritage Month celebrations, including Salsa y Salsa (in collaboration with the Voter Engagement Committee) and a Hispanic Professional Networking Reception in partnership with the Economic Development Department.
- Addressed a wide range of constituent concerns through collaboration with internal departments and external stakeholders, including: Code enforcement issues; Homelessness prevention; Implementation of the Save As You Throw (SAYT) program; Mental health inquiries; Utility rate increase concerns; Immigration-related concerns; Referrals to county and state resources during the federal government shutdown

GRANTS
Meet FY2026 Grant Funding Amount Goal of 5% of the FY2026 Annual City Budget Expenditures.
<i>Total of FY 2025 funding awarded to date is \$5,865,267. Increase of 5% is \$293,263.35. Therefore, total funding goal for FY 2026 is \$6,158,530.35.</i>
Ensure that all grant proposals align with the organization's strategic plan and mission
<i>All grants are checked against City priorities, Council Goals and City Manager Pillars.</i>
Manage grant process effectively and efficiently: Ensure timely submission of grant proposals. Meet all grant application deadlines
<i>The Monday.com Grant table is reviewed weekly with the ACM.</i>
Overcome impacts to Greenbelt Grant funding from federal grant policy changes and Maryland state budget deficit issues by:
<i>We work directly with our county, state and federal delegations to identify and secure grant funding, especially for projects where state funding may fall short.</i>
Coordinate and support grant activities with all City Departments
<i>Met with all the departments one-on-one to discuss grant needs and prepare for quarterly meetings. Developing a list of potential projects applicable to grant funding.</i>
Incorporate health and equity goals into grant processes and guidelines to better understand community needs, prioritize applications, and analyze potential impacts.
<i>Ongoing: Working with DEI and staff through one-on-one sessions and regular Admin staff meetings</i>

Grant Accomplishments

- Submitted six grant applications in FY 2026 Q2 totaling over \$2,138,162.
- Received five Grant Award notices in FY 2026 Q2 totaling \$169,568.
- Prepared and Submitted revised Opioid Report according to comments from Maryland's Office of Overdose Response ("MOOR")
- Drafted and submitted Sustainable Maryland Action Grants application
- Prepared and Submitted Legislative Bond Initiative documentation to request legislative sponsorship of Bond Bill funding requests
- Received fully executed agreement for \$200,000 Bond Bill funding for Community Center Elevator; prepared Eligibility Approval documentation for Elevator purchase
- Completed all new documentation required by Maryland Department of General Services on five WMATA Trail Bond Bills

DIVERSITY, EQUITY, AND INCLUSION
Develop DEI Strategic Plan, ensuring alignment with the findings from both audit phases
<i>In progress, a roadmap for creating a plan has been created and shared with city leadership.</i>
Expand 3-Tiered Training Modules, covering advanced DEI concepts, aiming to engage at least 40% of city employees
<i>The City of Greenbelt continues to advance its commitment to Justice, Equity, Diversity, and Inclusion (JEDI) through an evolving citywide learning journey designed not only to increase knowledge, but also to foster meaningful engagement and shared responsibility across departments.</i> <i>Building on the existing JEDI Learning Journey, the focus for this year is to boost participation and engagement in DEI trainings and programs by intentionally creating spaces for cross-departmental dialogue, collaboration, and relationship-building. Tier One of the all-staff JEDI Learning Journey remains available as a self-paced asynchronous learning experience comprised of three interactive modules.</i> <i>In the coming year, emphasis will also be placed on strengthening leadership buy-in and support, recognizing the important role leadership plays in modeling engagement and reinforcing the value of ongoing DEI learning. By aligning training efforts with organizational priorities and leadership messaging, the City aims to further embed DEI learning and engagement into everyday practice.</i>
Expand interdepartmental collaboration initiatives, fostering stronger connections between teams to break silos and strengthen cross-functional relationships
<i>The JEDI Action Team continues to serve as a collaborative driver of organizational culture change and is currently focused on strengthening alignment, clarity, and long-term impact across the organization.</i> <i>At this stage of its work, the JEDI Action Team is curating an annual report to share with staff that documents key accomplishments and ongoing efforts. This report highlights policies and procedures that have been reviewed, recommendations developed to advance equity and inclusion, and employee engagement initiatives created and implemented designed to foster stronger cross-departmental relationships.</i> <i>In addition, the team has undergone a structural reorganization, transitioning from a multi-subcommittee model to operating as a single, unified committee. This shift allows the team to work more holistically, streamline collaboration, and re-envision how to make meaningful and sustainable change across the organization. As part of this re-envisioning, the JEDI Action Team has:</i> <i>Refined and clarified the group's mission and goals</i> <i>Begun laying the foundation for a comprehensive DEI Strategic Plan</i>

Expand tailored learning experiences, adding sector-specific DEI training for various city departments to address unique operational challenges

Through the lunch and learn program, employees have had the opportunity to learn about various sectors of city functions. The lunch and learn topics are chosen to address unique operational challenges across the city and employees have the opportunity to suggest topics they would like increased learning on.

Additionally, through the lunch and learn program survey, employees have the ability to request department specific workshops needed for their teams.

Strengthen Community DEI Engagement Through Constituent Services Collaboration

The DEI Office will work in closer partnership with the Constituent Services Coordinator to increase awareness, understanding, and acceptance of DEI principles within the Greenbelt community by embedding DEI presence into existing community-facing spaces. This collaboration will:

- ***Increase DEI visibility at community touchpoints*** by attending town halls led by the Constituent Services Coordinator and participating in additional City-sponsored community events.
- ***Support resident education and dialogue*** by providing accessible, values-based information about DEI that aligns with community needs and concerns.
- ***Build trust and consistency*** by leveraging established Constituent Services channels rather than creating separate or duplicative outreach efforts.
- ***Identify community perspectives and concerns*** to inform future DEI programming, communication strategies, and policy considerations.

Diversity, Equity, and Inclusion Accomplishments

- Increased employee engagement opportunities through lunch and learn program, and JEDI Action Team employee engagement events
- Launched and activated the asynchronous DEI training platform, with City staff beginning to enroll and engage in the self-paced learning modules, marking a shift toward more flexible and accessible DEI education across departments.
- Reorganized the JEDI Action Team from subcommittees into a unified working group to streamline collaboration, strengthen collective accountability, and accelerate progress toward shared goals.
- Supported the JEDI Action Team in completing an annual accomplishments review, preparing a formal report-out to City staff that documents progress, highlights impact, and increases transparency around JEDI initiatives.
- Completed the Citywide Voter Engagement Strategy, contributing to a 20% increase in voter participation in the local election through targeted outreach, community presence, and inclusive engagement efforts.
- Completed the City's Records Retention Project, with all updated forms and documentation finalized and prepared for submission to the State for final review and approval, strengthening compliance, consistency, and long-term records management practices across all departments.
- Serving as a support role to the charter review taskforce when needed to integrate equity considerations into changes made to the charter.

ECONOMIC DEVELOPMENT	
Implement comprehensive business retention and expansion strategies to cultivate, grow, and support local business and development.	
<i>The GBED Customer Relationship Management CRM database has expanded to over 950 business accounts. The ED-CRM enables staff to effectively track and document all BRE business interactions, business impressions, business attraction/expansion/retention project activity, and regulatory assistance provided by the GBED to GB businesses.</i>	
Acquire and maintain data and informational resources, systems, and tools to analyze, report, and track economic activity, workforce, and other key performance indicators for development.	
<i>Added Salesforce CRM platform, ESRI Business Analyst and new search tools for CoStar</i>	
Provide ongoing support to Greenbelt businesses experiencing economic challenges ranging from access to capital, to employee retention and recruitment.	
Greenbelt Industry Roundtables. <i>The four (4) industry roundtables continue to meet monthly and are moving forward with their own initiative.</i> Economic Development Strategic Plan (EDSP). <i>Completed the EDSP and presented to the city council. Implementation is underway.</i>	
Complete a marketing campaign strategy that focuses on the attraction of new business investment (attraction), the growth and resiliency of existing Greenbelt businesses	
<i>Working to launch an “ARPA Relief Roundtable Inspiring Vibrant Enterprises” (ARRIVE) training program, designed to provide continuing training and non-financial support to Greenbelt ARPA businesses-recipients</i>	
Increase business outreach efforts by enhancing communication tools, expanding programmatic components and scale of business-related events, and increasing business engagement sessions with local businesses.	
<i>Launched the “We Care” business visitation program where up to 10 face-to-face BRE visits per week are made to City businesses. The EDO’s goal is to meet with 520 businesses in FY 2026.</i>	
Launch business resiliency initiatives that focus on capacity building and sustainability, along with social and economic factors for businesses.	
<i>Continuing to work with small companies and support entities to formalize entrepreneurship activities, especially at Beltway Plaza Greenbelt Entrepreneur Incubator Lab.</i>	

Economic Development Accomplishments

- 9 Client Business Visit Face to Face meetings
- 32 Client Virtual meetings/Phone Calls
- 76 new Greenbelt firms added to the CRM to bring the total to 991 Businesses
- Assisted with 6 Greenbelt companies with permits with County-DPIE
- 3 GBED hosted ribbon cutting events

HUMAN RESOURCES	
Audit and review all of the City’s HR policies and procedures to ensure compliance with state and federal rules and regulations and update them as necessary.	
<i>The policy review is ongoing. We are finalizing the language testing and qualification policy. The City has also updated and implemented the Drug and Alcohol policy, which now includes detailed processes and documentation procedures.</i>	
Finalize implementation of an HRIS system, ensuring all staff is fully trained in its usage and benefits the system provides.	
<i>Paycor has been selected as the City’s Human Resource Information System. It is used for timecard submission, payroll processing, announcements, and benefits distribution, and is integrated with the employee navigator. The new system has reduced the time required for onboarding, pay changes, benefits updates, and other tasks by half. This efficiency allows the HR Department to focus on strategic planning and initiatives to improve staff morale.</i>	
Focus on employee engagement, talent acquisition, and performance management to drive organizational success, while also ensuring compliance and fostering a positive work environment.	
<i>The City successfully implemented onboarding, payroll processing, and benefits management for non-class staff through the Paycor system, providing necessary training to ensure effective use. The exit interview program launched in December 2025, allowing the City to gather feedback from former staff to support ongoing innovation and foster an inclusive work environment.</i>	

Human Resources Accomplishments:

- Conducted all-staff Anti- Harassment training.
- Updated the City’s Drug and Alcohol policy.
- Planned and implemented the City’s Holiday Party for all staff.
- Onboarded over 19 non-classified Recreation staff using the new Paycor onboarding system.
- Assisted three staff members in the process of receiving their new Greenbelt Home Grant.

FINANCE
Digitize the files contained in the off-site storage location. Convert paper files to digital files.
<i>The Finance Department now has in hand the digitized files that were done by the company the City hired to digitize all departmental files. However, as mentioned in previous reports, it will take some time to digitize all of Finance files as some are stored in a downstairs storage area and some at an external location. This is only for prior year files and this effort remains a work in progress as of September 30, 2026. The Edmunds financial management system does digitize AP files as well as the Paycor system digitizes payroll files.</i>
To update the procurement policies and procedures manual to reflect current operations.
<i>Working on it</i>
Conduct an extensive review of payments owed to the City
<i>Working on it; have identified delinquent Waste Collection Accounts, continue enforcement</i>
Work with county representatives to convert the city's levy book into a searchable database.
<i>This effort remains a work in progress. There has been no movement since August 2023.</i>
Work with state representatives to receive real property abatement reports on a regular schedule and closer to the time the "abatements are awarded.
<i>The City received an abatement report in April 2025. The formal name of the report is "Appeals Over \$2 Million". The report listed the property owners having assessments over two million who has requested a review, adjustment or otherwise decrease in their property values. The files continue to be on hand and the City has a listing of such properties. The State has committed to sending these reports each April which will be in time to review prior to approving the annual budget each year.</i>

Other Accomplishments in FY2026:

- Submitted the 2026 GFOA budget award application and supporting documentation.
- Initiated the Fiscal Year 2025 year-end closeout process, including final reconciliations, journal entries, and preparation of financial statements for audit submission and compliance.
- Coordinate the formal adoption of the FY2026 budget and begin planning for implementation, fund allocations, and performance monitoring.
- Submitted 2026 Q1 ARPA reports to U.S. Treasury on time and with accuracy.
- Prepared the items for the FY2025 annual audit and ACFR
- Officially transitioned the retirement plan from Mission Square to Nationwide
- Assisted with the implementation of the new Paycor payroll system and now uses the system to process payroll for both classified and non-classified staff.

INFORMATION TECHNOLOGY
Work with departments to make the most effective and efficient use of IT resources.
- <i>Improved network connectivity in the GFE space by deploying and testing a new wireless access point, relocating an existing access point for better coverage, and terminating network wiring.</i> - <i>Researched and renewed Adobe licensing under the LGA program, resulting in annual savings of approximately \$3,000 for the City.</i> - <i>Coordinated with ESRI to secure free FED GIS access for City employees and to schedule Geospatial Roadmap interviews with City departments.</i>
Implement additional network security monitoring and strengthening.
- <i>Added a new patch panel at SHL Rec.</i> - <i>Purchased and configured backup network switches.</i> - <i>Currently coordinating with Public Works to install a new pole and with I-Tech to relocate several cameras to improve surveillance at Schrom Hills Park.</i>
Complete ARPA projects.
<i>In progress – Funding was allocated for FY2026 computers, networking equipment, and licensing. Completed the purchase and stocking of IT hardware for FY2026.</i>

Information Technology Accomplishments:

- Rolled out Microsoft 365 Apps for Business on computers that did not auto-update and on police Toughbooks.
- Identified Verizon lines and circuits affected by the upcoming discontinuation of certain DSO services and informed Verizon of the City's planned course of action.
- Transferred knowledge and ensured coverage for the departing Security Specialist. Promptly initiated the hiring process and currently conducting a second round of resume screening after selected candidates from the first round declined offers.
- Prepared an inventory of IT records for inclusion in the City's records management plan and developed records retention forms for state submission.
- Participated in and assisted attendees at Senior Tech Café sessions.
- Prepared cost allocation factors based on usage data to distribute printer maintenance contract costs among departments.
- Monitored and implemented preventive measures to maintain IT network security, including triaging suspicious messages reported through the KnowBe4 PAB button; monitoring system alerts (Ubiquiti, Meraki, Avaya, Cradlepoint); reviewing system backups and server logs; and deploying monthly Windows Server updates (WSUS) to all City computers and servers.
- Resolved and closed over 250 Help Desk tickets.

PUBLIC INFORMATION
Continue ensuring brand accuracy across all City of Greenbelt digital communications (i.e.- letterhead, memorandums, business cards, email signature, envelopes, etc.)
<i>Ongoing. New stationery and business card templates, vehicle and sign branding for Public Works equipment.</i>
Improve media and public relations for the City of Greenbelt
<i>Ongoing. Social media strategy and leveraging new website tools. Created newsletters to promote legislative meetings and community events. Researching two-way communication methods.</i>
Continue to utilize the power of targeted marketing ads on Facebook/Instagram for our 'high-level' City communications (i.e., surveys, elections, etc.)
<i>Ongoing.</i>
Improve the User Experience/User Interface of the city website.
<i>Ongoing. Long-term redesign of website to emphasize core functionality, page navigation, and access to information.</i>
Develop an emergency communications plan.
<i>The Assistant City Manager has taken this initiative.</i>
Participate in continuing education initiatives to stay current on communication trends.
<i>Ongoing.</i>

Public Information High-Level Highlights

- Continued updates to website features for easier access to event calendars, user experience, and navigation
- Expanded multi-channel outreach to support major City initiatives; such as Save As You Throw, Resource Fair, Public Safety, Recognition Groups, WSSC Standpipe Design project,
- Improved access to timely information via website enhancements, e-newsletters, and video content
- Began a Recreation Facility Alert system via the website to inform residents of weather-related notices, program updates, and class changes
- Continued development of the FY2027 Budget Book, integrating new reporting methods and visual improvements
- Launched or advanced high impact communication systems including text messaging for voter outreach and civic engagement, a new Recreation alert platform, Save As You Throw (SAYT) messaging, and expanded Council video content
- Increased visual storytelling and documentation of major community events including cultural events, seasonal programs, and business openings
- Integrated Council, Administration, DEI, and City objectives into communications planning, particularly around youth-focused outreach & health, community activities, and voter outreach
- **Major Initiatives and Campaigns:**
 - Supported cross-departmental planning to address SAYT concerns, align promotional strategies, and coordinate messaging citywide

- Provided website updates and infographics to clarify SAYT procedures and timelines, and FAQs to help answer resident questions
- Began production and distribution of “Meet Your Council” interview videos to help residents learn about their elected officials and the political process at the municipal level
- Produced and distributed Know Your Rights (KYR) resources on the city website in partnership with Constituent Services and external partners, aligning with community concerns about immigration enforcement and public safety
- Launched two new weekly e-newsletters, Council Connections and Upcoming Events, to enhance resident transparency, encourage civic engagement, and share timely community information in a quick format that is sent directly to inboxes
- **Publications:** City Connector, weekly Greenbelt News Review ad, two weekly e-newsletters, Budget Book, Budget Brief, monthly employee newsletter, social media
- **Outreach meetings and programs:**
 - Engaged with Explore Prince George’s to plan Greenbelt placements in upcoming destination and tourism guide, building on prior outreach
 - Continued fostering Economic Development relationships with Prince George’s Chamber of Commerce, Hotel Roundtable event, Greenbelt Business Alliance Roundtable, Economic Development Contractors Roundtable, Economic Development Non-Profit Roundtable
 - Met with vendors on two-way communications tools to widen feedback channels and improve citywide notification capabilities for residents and stakeholders
 - Continued relationship-building with media outlets through arranging interviews about city changes, ongoing initiatives, and Council’s response to critical events
- **Collaboration**
 - Met regularly with Recreation to coordinate Activity Guide layout and messaging, production modifications, and promotion of programs
 - Met regularly with Finance to discuss Budget Book narratives, project files, and structure
 - Social media strategies with CARES supporting Opioid Restitution Fund goals
 - Assisted Public Works’ Environmental and Sustainability teams with communications regarding Save As You Throw (SAYT), flood resilience, Christmas tree collection maps, and more
- **Community Events**
 - Promoted Council communications on the City Charter review, Greenbelt elections, and ranked choice voting information by preparing and updating web and ad content
 - Documented and promoted seasonal community events including the Community Tree Lighting with Santa, Sparkle Mart, the American Job Center Community Network Greenbelt Resource Lab opening, Braden Fields art installation, and other departmental and recognition group activities
 - Collaborated with City departments and teams such as Administration, Constituent Services, and Park Rangers on outreach, logistics, and support for community outreach programs and events such as Know Your Rights resources, Greenbelt Elections, Veterans Day ceremony
 - Coordinated with CARES to develop and plan social media and public information strategies related to the Opioid Restitution Fund, emphasizing youth-focused substance use prevention

- o Expanded video content for events with short recaps for events such as Tree Lighting with Santa, City elections, Veterans Day, the Wild Rumpus, and “Meet the Council” video series shorts
- o Recorded, livestreamed, and archived Council meetings and work sessions across cable, website, and social media
- **Brand accuracy:**
 - o Provided design concepts for the WSSC standpipe project, helping to finalize the selection by promoting community survey in coordination with Planning & Community Development
 - o Continued implementation of brand-consistent templates for ads, social media, printed materials

Website Analytics (October 1 - December 31, 2025)

Total page views: **164,313 (+107,847 from 56,466)**, Logins: **307**, Scrolls: **25,857**

1. Greenbelt, MD landing page: **14,976 (+7,537 from 7,493)**, Search: **9,091 (new)**, CivicAlerts: **7,846 (new)**, Election Information: **7,461 (new)**, Calendar: **6,968 (new)** | calendar **4,295 (new)** | = total **11,263**
2. Activity Guide: **5,779 (+3,415 from 2,364)**
3. GAFC: **5,238 (+3,384 from 1,854)**
4. Animal Services: **4,515 (+1,498 from 3,017)**
5. calendar (see above)
6. Save As You Throw SAYT Program: **3,246 (new)**
7. Directory: **3,246 (new)**

Previous Top 10

- #19 - Recreation: **1,913 (+262 from 1,651)**
- #16 - Police Department: **2,074 (+874 from 1,200)**
- #25 - Human Resources: **1,292 (+387 from 905)**
- #15 - Arts: **2,194 (+1,462 from 732)**
- #24 - Trash & Recycling: **1,514 (+873 from 641)**

Social Media Analytics (October 1 – December 31, 2025)

Total followers: **11,354 (10,270 from July 1 – September 30, 2025)**

- Facebook: **6,049 (+332 from 5,717)**
- Instagram: **2,075 (+200 from 1,875)**
- Twitter/X: **2,875 (+6 from 2,869)**
- LinkedIn: **631 (+76 from 555)**

Post Engagement Rate (from October 1 - December 31, 2025)

- Facebook: No longer collected
- Instagram **5.95% (+1.402 from 4.55%)**
- Twitter/X: **6.39% (+0.872 from 5.52%)**
- LinkedIn: **12.02% (1.493 from 10.53%)**

Post Reactions: 4.848 (3,300 from October 1 – December 31, 2025)

- Facebook: **3,363 (+200 from 3,163)**
- Instagram: **1,524 (+103 from 1,423)**
- Twitter/X: **36 (-44 from 80)**
- LinkedIn: **99 (+20 from 79)**

PLANNING	
Continue to identify opportunities to incorporate health and equity data into planning processes to better understand community needs, prioritize transportation and land use projects, and analyze potential impacts.	
<i>Staff is working to identify opportunities to track projects by geographic location and aims to gather baseline health data as part of the Vision Zero Action Plan process.</i>	
Manage the implementation of the City's ARPA-funded pedestrian and bicycle improvement projects and bus stop safety and accessibility projects	
<i>Staff is continuing the implementation phase in consultation with the Department of Public Works. Public Works has installed 16 of the 17 solar light kits at bus shelters across the City. Staff is developing maps and plans for shared lane "sharrow" installation and enhanced crosswalk installation to ramp back up in the spring. Staff is working with a consultant on the design and engineering of a two-segment sidewalk gap on Hanover Parkway.</i>	
Manage consultant services to complete a citywide Vision Zero Action Plan with a health equity emphasis and related demonstration projects.	
<i>The City was awarded a Safe Streets for All (SS4A) federal grant to complete a Vision Zero Action Plan. Staff is currently drafting the RFP to solicit bids for a consultant.</i>	
Pursue grant funding to complete 90% engineering of the Hanover Parkway off-road bicycle path and Cherrywood Complete and Green Street projects.	
<i>The city applied for and was awarded an MDOT Kim Lamphier Bikeways Network grant for the Hanover Parkway project. The engineering consultant has completed the topology survey and environmental work, and staff anticipates receiving 60% design drawings for review and comment in April/May 2026. The City has not received any updates about the EPA Community Change Grant application for Cherrywood Lane that was submitted several months ago. Staff is working on submitting the project to the National Capital Region transportation Planning Board (TPB) for inclusion on the National Capital Region Transportation Resilience Improvement Plan (TRIP) priority project list, which could make it eligible for additional evaluation points and a reduction in the non-Federal share of project costs for the Federal PROTECT Discretionary Grant Program.</i>	
Work with the Maryland State Highway Administration and neighboring jurisdictions to move the MD 193/Greenbelt Road Corridor improvement project forward	
<i>Staff continues to advocate for the inclusion of this project in the State's Consolidated Transportation Program (CTP).</i>	
Pursue grant funding for the implementation of the City's Strategic Wayfinding Plan	
<i>Staff submitted final comments to M-NCPPC in November and is awaiting the final plan to present to Council for acceptance.</i>	
Review and comment on the State Consolidated Transportation Program and advocate for City transportation improvement projects.	
<i>Ongoing.</i>	
Complete a street parking study and establish related policy with regard to crosswalks, intersections/driveways, and bus stops.	
<i>Staff has begun a desktop review of current crosswalks and bus stops across the City to establish and initial GIS inventory.</i>	

Evaluate and respond to resident requests for traffic calming measures.
<i>The City secured engineering services from Greenman-Pedersen, Inc. to complete a traffic calming study in Central Greenbelt and streets studied were selected based on outstanding citizen requests for traffic calming. Staff took a final draft to APB for review in September and anticipates the final plan will head to Council for acceptance in the fall. Staff continues to intake and respond to citizen requests throughout the City.</i>
Pursue grant funding for the implementation of the Traffic Calming Study for Greenbelt Center City.
<i>Staff presented the final Center City Traffic Calming Study to Council for acceptance in the fall. Staff continues to intake and respond to citizen requests throughout the City.</i>
Oversee the completion of the Cemetery Preservation Master Plan.
<i>The City Council held a work session to receive a presentation on the plan outline and the consultants' research findings to date. The consultant has delivered a rough draft plan to staff for review. A second city council work session is planned for this spring.</i>
Utilize GIS analysis to create project visualizations and maps to share with the community in real-time and to better analyze project data.
<i>Staff is working to identify opportunities to create project visualizations and maps.</i>
COMMUNITY DEVELOPMENT
Maintain a 90% compliance rate with municipal codes through proactive inspections in code enforcement, focusing on ensuring compliance, promoting safety, and improving community well-being
<i>Ongoing and positive results can be seen in achievement numbers.</i>
Prepare a resolution to enact proposed revisions to Chapters 4 and 14. Review all other chapters as needed.
<i>Proposed revisions have been drafted and provided to the City Clerk to be incorporated in the larger code update project.</i>
Continue to develop effective reports in Utopia software to support and track all licenses and miscellaneous data.
<i>Ongoing. Have successfully achieved multiple reports to track inspections, MPIA requests for single dwellings. Open communication with community developer software vendor is going to produce additional reporting.</i>
Develop an online payment system to enable a more effective/efficient application and payment process, as well as to meet the needs and preferences of customers.
<i>The Department has requested the assistance of the Finance and IT Departments to accomplish this objective this fiscal year. Finance has shared that a credit card reader is on order for the Department which will provide an option for residents to submit permit and license fees by credit card, if desired.</i>
Launch an awareness program to reduce common violations, such as illegal construction, out-of-date state certificate of inspection, and lead registration
<i>Ongoing. Collaborating with Maryland Department of the Environment, Department of Labor, Licensing and Regulations and the Department of Permitting, Inspections and Enforcement (DPIE) Zoning Inspectors.</i>

Foster partnerships with Prince George’s County Department of Permitting, Inspections and Enforcement and the Town of Berwyn Heights to establish more effective communication.
<i>Ongoing. Maintain open communication with DPPE Code enforcement and Zoning enforcement inspectors. Have weekly conversations with Berwyn Heights and College Park.</i>
Develop educational workshops with Community Development staff, property owners and businesses to reduce violations/complaints.
<i>Ongoing. Inspectors have open communication with businesses to reduce Use & Occupancy violations.</i>

P&CD Highlighted Accomplishments

- During the second quarter, staff received and investigated a total of 96 calls for service, resulting in the initiation of 96 code enforcement cases. These cases included both complaint-driven investigations and proactive windshield inspections.
- Staff issued 290 residential and commercial licenses and conducted a total of 421 inspections during the reporting period.
- A total of 21 citations were issued during the second quarter of FY 2026, resulting in \$4,500.00 in assessed fines. Of this amount, \$150.00 has been collected to date. The remaining citations are pending adjudication hearings for either abatement or payment. Citations were issued only after reasonable efforts to achieve voluntary compliance through communication and education. The Department’s enforcement strategy continues to emphasize collaboration and education as the primary approach, with formal enforcement actions pursued only when necessary to maintain safe, healthy, and well-maintained neighborhoods.
- Staff oversaw the completion of the Greenbelt Center City traffic calming study, which was accepted by the City Council.
- More than 95 percent of ARPA-funded bus stop safety and accessibility projects have been completed.
- Staff worked closely with the City’s engineering consultant and City Attorney to prepare annexation resolutions and associated plans. These materials have been distributed to State and County agencies as required by law. A public hearing on the annexation resolutions is scheduled for February 23, 2026.
- Led a community survey to determine paint color preferences for the standpipe.

POLICE

Improve and enhance public safety for residents and visitors to the City of Greenbelt

The department focused on crime-prevention details regarding theft from autos around hotels in the city. Patrol Officers, in conjunction with the Special Assignment Team Officers, conducted additional patrols during select hours.

The department investigated several major crimes during the quarter, with case closures happening in January 2026.

At the end of year, overall crime totals for 2025 were down. With a 15 percent decline from the previous year.

Strengthen community engagement with outreach efforts and programs across the city.

- *The department has participated in community events and focused on patrols around areas with higher crime risks.*
- *The department participated in the following events*
Walk to School Day
PSAC Fraud Presentations
Trunk or Treat



Greenbelt Station HOA
Coffee with a Cop
Winter Wonderland Event at Mowatt Church
Breakfast with Santa
Franklin park Toy Giveaway
Shop with a Cop

Staff development through training, career opportunities, education, and promotional opportunities, combined with enhanced recruitment.

The department continues to focus on staffing. At the end of the quarter, the department had one vacancy in Communications and four police officer vacancies. The department conducted multiple applicants testing sessions during the quarter.



Officer Rahman and Ms. Tobin were recognized for outstanding service by the American Legion.

The Department acquired its first facilities dog Ollie.



Traffic Safety improvements.

During the quarter, the department conducted multiple traffic safety details for aggressive and impaired drivers.

The department completed the Automated Stop Sign RFP and selected a vendor for the program.

ANIMAL CONTROL

Raise citizen awareness about sharing our environment with wild animals.

The Animal Services Unit promoted spay and neuter programs to citizens by posting information at the community center. It also promoted the advantages of having pets with microchips.

The department continues to establish working relationships with animal resource organizations. The unit supervisor has reestablished contact with rescue organizations to assist with animal adoptions.

The department has been working with UMD to provide volunteer work. Additionally, the department has been working with various groups for feral cat TNR programming

Oversee pet programs, such as adoptions, lost and found, and volunteer and foster programs

Animal Services ended the year with 46 adoptions.

Provide veterinary services and behavioral programs for shelter animals to enhance adoptions

<i>Animal Services updated their brochures which have been distributed as education to the public.</i>
Conduct offsite event planning and education programs about shelter services
<i>Animal Services is currently working with the Franklin Park Apartments management team to arrange for a low-cost mobile vet (HEART) to be available to all residents on scheduled dates.</i>
Research grant opportunities to provide additional funding
<i>Animal Services has worked with several local citizens to start/establish a process for our TNR program which is being funded by a grant from MDA. Staff will be applying for additional 2026 grants for spay and neuter.</i>
Raise citizen awareness regarding animal cruelty with the assistance of the Greenbelt Police Department.
<i>Animal Services continues to educate pet owners on proper care for their animals as well as assisting them with resources available to them, including, but not limited to, low-cost vaccinations, rehoming their pets, low-cost microchipping, and free spay/neuter programs.</i>

Police Department Accomplishments:

- The department hosted multiple community functions, highlighted by Trunk or Treat and Shop with a cop.
- The department began fleet vehicle replacement, including one EV vehicle, with delivery in the winter of 2026.
- The department completed a request-for-proposal process for an automated stop sign camera system. A vendor was selected pending a contract approval.
- The department completed the annual CELEA review.

Animal Control Accomplishments.

- Animal Services responded to a total of 61 calls for services, has taken into our shelter 33 animals, and has attended 2 Commission for Animal Control hearings between October 1 and December 31, 2025.
- Animal Services has had 11 adoptions during this quarter.
- Animal Services has continued to work with students from the University of Maryland Animal Sciences Program to offer them service hours as an intern in our shelter. This has helped to fill in the gaps of staff shortages.

PUBLIC WORKS ADMINISTRATION
Continue reviewing how the department is organized, with the possible retirement of several deep-rooted employees
<i>Ongoing and underdevelopment.</i>
Improve both internal and external customer service requests through faster service and follow-up contact.
<i>Automated/leverage technology. As we move towards a more automated "delivery" system, this will require IT upgrades, infrastructure support, and staff training.</i>
Provide staff with a positive and supportive work environment through staff meetings, training opportunities and recognition events.
<i>Meetings with Supervisors are held weekly and monthly.</i>
Complete all ARPA projects by December 2026.
<i>Ongoing – Ped Bike (w/Planning), GAFC Structural – Indoor Deck, Buddy Attick Lake Master Plan (w/Recreation), CC Chiller Replacement, Dog Park Water, Bridge Remediation, Ongoing (Projects Alternate Funding Source) – Greenbelt Theater, FY25 Capital Project/BCR, grants, etc., CDBG PY51 – pending NTP, Youth Center Roof.</i>
Provide training opportunities for staff in their fields of expertise.
<i>Ongoing and underdevelopment.</i>
Reduce the city's greenhouse gas generation in-line with State and COG goals of 80% by 2050.
<i>The goal for 2020 has been reached. We are working on the goal for 2050.</i>
As required by the city's participation in the Maryland Smart Energy Communities program, continue to reduce electricity usage.
<i>We have made good progress by switching to LEDs. More retrofitting can be done, as well as insulating buildings and changing windows.</i>
Collaborate with organizations, businesses, and apartment complexes to promote recycling.
<i>Ongoing – everyday commitment.</i>
Develop a city-wide food waste collection program.
<i>Ongoing – everyday commitment.</i>
Reduce internal work orders through better daily facility inspections.
<i>Ongoing – everyday commitment.</i>

Public Works Notable Achievements / Highlights:

- Completed the Boiler Replacement Project at the Community Center.
- Installation of new EV charging stations at the Municipal Building.
- Provided Cross-Departmental Project Support: Delivered project assistance across multiple City departments, including Planning and Community Development, Recreation, and the Police Department, ensuring smooth coordination and implementation of key initiatives.

BOILER REPLACEMENT PROJECT - COMMUNITY CENTER



INSTALLATION OF NEW EV CHARGING STATIONS - MUNICIPAL BUILDING



CROSS DEPARTMENTAL PROJECT W/PLANNING – SOLAR LIGHTS BUS STOPS



CARES
Work with Constituent Services to develop procedures for collaboration in serving residents presenting with social, mental health and material needs.
<i>Met with Constituent Services regarding Youth Resource Fair. CARES staff attended the Fair.</i>
Respond to emerging community needs and develop programs in collaboration with community groups, agencies, schools and other City Departments to provide mental health, educational and social supports.
<i>CARES staff Launched a "Teen Anger Improvement Group" at Springhill Lake Recreation Clubhouse. Director attended a meeting with PGCPs Community Partnerships Office</i>

ASSISTANCE IN LIVING (GAIL)
Assess emerging community needs and reevaluate existing programs and partner with community stakeholders to provide programs and services to enable Greenbelters of all ages to live in a community with supportive services that include educational classes, support groups, screenings, health and wellness programming, food distributions and more
<i>Offered two Flu Clinics in Greenbelt East and West. 100 people were vaccinated. In addition, GAIL hosted a Food Distribution with Shabach Ministries for over 500 families. GAIL Program received grant from Capital Area food Bank.</i>
Collaborate with the Crisis Interdisciplinary Team to identify County and other resources to assist residents who struggle with hoarding
<i>GAIL Program staff meet monthly with the Crisis Interdisciplinary Team/Hoarding Task Force to identify resources to assist those dealing with hoarding issues.</i>
Increase access to Memory Cafe and other interactive programming for persons with Dementia as well as resources and support for caregivers of persons with Dementia.
'Seniors Avoiding Isolation and Loneliness' (SAIL) pilot program in place to support older adults who experience feelings of isolation. SAIL connects them with long-term supports (mental health, social connection, student nursing, case management).

SERVICE COORDINATION PROGRAM
Provide case management, wellness programs and information services to the residents of Green Ridge House.
• Provided at-risk and frail residents with home-delivered meals and housekeeping aides through the SASS Program. • Held Community Meeting with Residents. • Held COVIC 19 and Flu vaccination clinic. • Continue to improve consistency of weekly grocery distributions through Capital Area Food Bank's Partner Direct Program with new partner store management and updated donation guidelines.

CARES Accomplishments:

- CARES clinical staff attended trainings
 - "Small Bodies, Big Feelings: Growing Up Whole: Promoting Emotional and Behavioral Wellness in Young Children"

- EMDR (Eye Movement Desensitization and Recovery)
- Toured Laurel Multiservice Center with City Manager
- Staff attended local events: Bridge to Employment Job & Resource Fair hosted by County executive Aisha Braveboy; career takeover event hosted by Employ Prince Georges; DJS Capitol South Region Community Resource Fair, and the opening of the Employ Prince George's Resource Center in Beltway Plaza.
- Received Grant from Capital Area Food Bank for \$9300. This grant is part of Governor Moore's dispersant of \$10 million to local food pantries.
- Staff attended or viewed Mandatory "Preventing Unlawful Harassment in the Workplace Training"
- GAIL program offered a variety of community resources and events including:
 1. 3rd Caregiver Appreciation Event where 45 caregivers participated
 2. Student nurses from Catholic University and the University of Maryland offered poster presentations for residents of Green Ridge House and the Greenbelt community. Catholic University students focused on healthy ways to combat dementia while the University of Maryland students focused on the Essential 8 of heart healthy living.
 3. Menstrual Products through Greenbelt Pink Pantry
 4. Emergency Diaper Assistance through Greenbelt Nursery Project
 5. Produce and Holiday Food Box Distributions in Greenbelt Center and at Springhill Lake Recreation

RECREATION ADMINISTRATION
Evaluate retitling the department's title to better represent the programs and services that are offered to the community.
No Progress.
Manage ARPA projects.
• <i>Buddy Attick Master Plan – Adopted by City Council</i> • <i>Ballfield Improvements – SHP Athletic Field Complete. Braden Complex improvements ongoing with anticipated completion in spring.</i> • <i>Springhill Lake Recreation Center Playground Upgrade – Complete</i> • <i>Dance Annex – Complete</i> • <i>Buddy Attick Park Shelter/Pavilion – Complete</i>
Explore the viability of increasing minimum wage and adding a non-classified second tier for those positions that require year-round special skills, training and/or certification.
In Progress. <i>Preliminary discussions are underway with the City Manager and HR Director.</i>
Review performance measures and recommend a better way of “telling the story “In the budget book.
In Progress. <i>Visually appealing charts/graphs that are attractive, engaging and pleasing to the eye will help tell the Recreation Department's “story”.</i>

GREENBELT MUSEUM
Oversee the start of the Museum project to include permitting and phase 1 construction.
In progress. <i>The GHI Board voted to approve construction of an addition in the fall of 2024. Next step is to identifying a project manager who will assist in applying for necessary county permit(s).</i>
Working with Friends of the Greenbelt Museum, identify fund raising opportunities to support the museum project.
In progress. <i>The Friends of the Greenbelt (FOGM) Board continues to work with staff on fundraising to support the project and is in the process of contracting with a fundraising professional to assist in the public and final phase of fundraising.</i>
Identify opportunities for and execution of programming in Greenbelt East and Greenbelt West.
No progress

RECREATION CENTERS
Capitalize on the popularity of the preschool story time program to identify additional programming to be scheduled during the earlier opening hours at Springhill Lake Recreation Center.
In progress. • <i>A weekly preschool movement program is provided on Fridays.</i> • <i>A weekly preschool art class is provided on Tuesdays.</i>
Create a comprehensive RecTrac training guide for center leaders.
No Progress.
Collaborate with Therapeutic Recreation Coordinator to provide intergeneration activities/events.
No Progress.

AQUATIC & FITNESS CENTER
Manage operations in relation to indoor pool closure and reopening upon completion of pool deck repairs.
Complete. <i>After resolving some plumbing issues, the Indoor Pool officially reopened for full-time use on September 30th. We're excited to announce the return of our complete lineup of classes and program offerings for the Fall season</i>
Implement junior lifeguard program to establish a pipeline for future staff.
In Progress. <i>Materials and equipment obtained. In the process of entering details into RecTrac with a targeted start in the spring.</i>
Explore feasibility of adding outdoor pool underwater lighting.
Complete. <i>After consulting with pool contractors, staff was informed that adding underwater lighting to the outdoor pool would require major construction. This would include, but is not limited to:</i> <i>Installing electrical infrastructure</i> <i>Adding light niches</i> <i>Resurfacing the pool</i>

COMMUNITY CENTER
Explore expansion of lobby front desk functionality by adding RecTrac software to lobby computer.
In Progress. <i>A third monitor for displaying the facility schedule was added to the front desk. Additionally, the daily facility schedule is now available via a tablet at the front desk, allowing staff to bring the tablet with them around the building as they provide rental setup and monitoring. RecTrac will be added when the need arises with new programming.</i>
Develop strategy to attract more paid facility rentals.
In Progress. <i>Additional padded chairs were added to replace metal chairs. Birthday party rentals are once again being accepted. Additional efforts to improve marketing of available rental spaces are being explored.</i>
Address items to improve facility access and safety for senior and disabled patrons.
In Progress. <i>The front of the steps serving the East and Historic entrances were painted yellow to improve visibility. Scheduled elevator replacement will ensure consistent service and access to all floors of the facility.</i>

RECREATION PROGRAMS
Introduce a pilot program for school year teen field trips
In Progress. <i>Youth Center Coordinator is working with staff to plan a trip to the museums in Washington, D.C.</i>
Work with community members in Greenbelt West to identify and implement new programming during Springhill Lake Recreation Center's new earlier opening hours.
In progress: <i>A weekly preschool movement program has been added.</i> <i>A weekly preschool art class has been added.</i> <i>Hosted a workshop for seniors that covered nutrition, had a bingo activity, and provided a demo of the Ageless Grace Program.</i> <i>Coordinator at Springhill Lake has completed certifications to teach movement classes for seniors.</i>

THERAPEUTIC RECREATION
Explore and identify Active Aging programs to be provided at Springhill Lake Recreation Center.
<i>In Progress:</i> • <i>Hosted Active Aging Open House at Springhill Lake Recreation Center</i> • <i>Provided a Food for Life workshop series with dietary information, food demos, and food tasting</i>
Collaborate with Park Rangers on intergenerational interpretive programs.
<i>In progress:</i> • <i>Provided Grandparents Day kayaking and Nature Scavenger Hunt at Buddy Attick Park</i> • <i>Provided Birding lecture followed by Birding Walk</i> • <i>Provided Native Plant lecture followed by Fall Planting event</i> • <i>Plans are underway for Spring programs</i>
ARTS
Facilitate the completion of a public art commission at the renovated Braden Athletic Complex. This project is funded through the American Rescue Plan Act.
<i>In Progress:</i> <i>The sculpture was installed in December. Remaining steps include grading, installation of a plaque, and an anticipated dedication event, TBA.</i>
Facilitate the artist selection process for a public art commission at Greenbelt Square. This project is funded by developers Gibbs and Haller.
<i>In Progress:</i> <i>A Request for Qualifications has been developed in collaboration with Armory Place LLC and Bruno Clay Management. The timing of the RFQ launch will be based in part on the timing of some construction milestones which is TBD.</i>
SPECIAL EVENTS
Incorporate mini special events into the Springhill Lake Recreation Center After School and Summer youth programs.
<i>In Progress.</i> <i>Through a partnership with Patuxent Wildlife Refuge Center, summer program participants were able to attend a nature immersion program that included activities such as archery, nature hikes, birding, kayaking, and fishing. Halloween, Thanksgiving, and Winter Holiday events were celebrated during the After School Program</i>
Enhance departmental promotional efforts at community special events.
<i>Complete.</i> <i>Staff continue to promote through the usage of flyers, sample activities, and will also purchase yard signs containing a QR code that point them to the latest Activity Guide.</i>
Hire and train new Special Events team.
<i>In Progress.</i> <i>Special events coordinator is in the process of hiring and onboarding the Special Events team.</i>

Recreation Department Accomplishments Through Q-1 Q-4 Updates

- Provided inclusion support at summer camps and supported inclusion staff by coordinating on evolving individual support plans for each inclusion participant.
- Developed and implemented a monthly Active Aging Arts Social workshop.
- Provided new programs at Springhill Lake Recreation Center during the expanded hours of operation, including Preschool and Active Aging classes, workshops, and special events.
- Active Aging Week featured twelve unique presentations, in addition to our standard activities, to celebrate Active Aging in Greenbelt.

- Provided arts-based summer camps (Creative Kids Camp, Circus Camp and Camp Encore) serving 355 youth and teens. The campers performed 14 shows which were open to and enjoyed by the community.
- Produced 156 summer and fall quarterly visual and performing arts activities for all ages including classes, workshops, open studio and Parent's Night Out programs with 1,391 enrollments. In addition, coordinated weekly arts meet-ups and produced monthly Art Shares and twice monthly Artful Afternoons.
- Hosted workshops with Empact Art in which an estimated 300 community members glazed and arranged mosaic tiles for incorporation into the sculpture "Joy" being created for the Braden Athletic Complex.
- Hosted a dedication for the public sculpture at Motiva, created through a public/private partnership among the City of Greenbelt, Motiva management and the Washington Glass Studio with community workshop participants.
- Received an FY26 arts program operating grant from the Maryland State Arts Council (\$78,101).
- With the Greenbelt Arts Advisory Board, provided multilingual chalk-art welcoming signage at the Fourth of July celebration at Buddy Attick Park.
- Produced an exhibition of prints, collages and fiber arts by Judith Kornett at the Greenbelt Community Center.
- Juried the 2026 Sparkle Mart Art and Craft Fair, which is full with a waitlist.

Q-2

- Provided inclusion support for Greenbelt Littles Preschool and Parents' Night Out events
- Several new programs for Active Aging Senior Citizens were added to the seasonal program offerings, including Canasta, Spades, Monthly Tech Cafes, Monthly Art Socials, Line Dancing, Book Club, and a Basketball Clinic.
- Our Learn 2 Earn Workforce Development Program provides training to our third cohort of engaged teens at Springhill Lake Recreation Center.
- Recreation staff received Narcan Administration training.
- New programs for preschoolers are now available at Springhill Lake Recreation Center.
- Received the Jim Cassels Community Service Award (\$1,500) from the Greenbelt Coop Supermarket to support arts programming at the Springhill Lake Recreation Center with expanded on-site supply resources. In addition to pre-school art, other ongoing programs include afterschool art and monthly free Artful Afternoons.
- Hosted an Art Studio Open House and Sale in October featuring the Greenbelt Community Center's Artists in Residence and teaching artists.
- Presented an exhibition and artist's talk with painter Julia Gould.
- Hosted the Wild Rumpus Halloween celebration in Roosevelt Center featuring circus performers, a community dance number, a masked community coyote pack, trick or treating with Roosevelt Center merchants and organizations, and a free movie at the Greenbelt Cinema.
- Installed the sculpture "Joy" at the Braden athletic complex.
- Presented the Dance Performance Club's "New Deal Nut", a Greenbelt Nutcracker, featuring 42 dancers from across the Greenbelt Dance Studio's diverse class offerings.
- Hosted the 2025 Sparkle Mart Juried Art and Craft Fair, providing professional and economic opportunities for 83 local artisans plus four Greenbelt cultural non-profits organizations and several youth vendors. Sales by locally-owned food truck vendors benefitted the Greenbelt Labor Day Festival Committee.
- Updated the department's Standards for Participation (aka Code of Conduct) to help promote cooperation and ensure a safe and respectful environment for all throughout Greenbelt Recreation programs and facilities.



Ronald Covington
City Treasurer
rcovington@greenbeltmd.gov

CITY OF GREENBELT

MEMORANDUM

DATE: January 30, 2026
TO: City Council
THRU: Josue Salmeron, City Manager
FROM: Ronald Covington, City Treasurer
RE: FY2026 Quarter 2 Financial Status Report and Forecast (as of December 31, 2025)

Introduction

As of the second quarter of FY2026, the City's financial position remains stable, with revenues tracking ahead of expenditures and no budget adjustments recommended at this time.

The Finance Department submits this FY2026 Quarter 2 Financial Status Report and Forecast as of December 31, 2025. This report provides an update on the City's financial performance compared to the adopted budget and presents information intended to assist the Mayor and City Council in evaluating current fiscal conditions.

Overall, the City's financial position remains sound and consistent with historical patterns. Revenues are performing favorably, driven largely by timely real estate tax collections, while expenditures continue to track within planned pacing across departments. As is typical at this point in the fiscal year, revenues are recognized earlier than expenditure, resulting in a positive cash position at mid-year.

The sections that follow include a summary comparison of major revenue and expenditure categories, detailed budget-to-actual schedules, and trend analyses comparing current activity to prior fiscal years and historical averages. Together, these materials provide additional context for evaluating departmental performance, identifying seasonal patterns, and assessing potential risks or adjustments later in the fiscal year.

Based on information available at this time, **no amendments to the FY2026 adopted budget are recommended**. Staff will continue to monitor financial activity throughout the remainder of the fiscal year and will report any material changes as they arise.

Overall Financial Position

Category	FY2026 Adopted Budget	Actual as of 12/30/25	% of Budget Realized/Spent	Remaining Budget
Total Revenues	\$40,171,600	\$30,090,432	74.90%	\$10,081,168
Total Expenditures	\$40,149,100	\$21,988,796	54.77%	\$18,160,304
Fund Balance Change (Increase/Decrease)	\$22,500	\$8,101,636	—	On Target

As of December 31, 2025, the City’s overall financial position remains strong. Total revenues of \$30.1 million represent approximately 74.9% of the adopted FY2026 budget, reflecting the seasonal timing of property tax collections and other major revenue sources. Total expenditure of \$22.0 million represents 54.8% of the budget and are generally tracked within expected mid-year pacing across departments. This timing difference between revenue recognition and expenditure activity has resulted in a positive fiscal margin of \$8.1 million and a healthy cash position. Current revenue and expenditure trends are consistent with historical patterns, and no material fiscal concerns have been identified at this time.

REVENUES

As of December 31, 2025, total revenues received and confirmed totaled \$30.1 million, representing 74.9% of the adopted FY2026 budget. Overall revenue remains consistent with historical collection patterns, particularly for major tax sources that are recognized earlier in the fiscal year. While most revenue categories are tracking as expected, the State has notified the City of a projected reduction in Highway User Revenue (HUR) allocations for the remainder of the fiscal year, resulting in an anticipated decrease of approximately \$73,823. This adjustment is not expected to materially impact the City’s overall financial position. The sections that follow provide a detailed breakdown of each major revenue source, including budget-to-actual comparisons and updated forecasts.

1. Real Estate Taxes

Overall real estate taxes represent \$24,884,600 or 61.95% of total income in FY2026.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Real Estate Taxes	\$24,884,600	\$24,610,505	98.09%	\$274,095 under	Primary source; nearly fully collected
Abatements & Credits (Net Adjustments)	-\$478,800	-\$321,396	67.13%	\$157,404 under	Abatements on target.

Forecast:

Real estate tax revenues are expected to meet the adopted FY2026 budget. Collections represent approximately 98.1% of the budgeted amount, consistent with the annual billing cycle and historical collection patterns. Remaining receipts include abatements and credits, which are currently tracking within projected ranges.

2. Personal Property Taxes

Income from personal property taxes represent \$1,565,500 or 3.9% of total revenue in FY2026.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Personal Property Taxes	\$1,565,500	\$1,097,234	70.09%	\$468,266 under	Seasonal pattern. additional receipts expected Q3–Q4.
Abatements (Net Adjustments)	-\$190,000	-\$132,743	69.86%	-\$57,257 under	Abatements on target.

Forecast:

Receipts are on pace with historical trends. Abatements are being closely monitored and are currently as projected.

3. Other Taxes

Other taxes represent \$5,433,600 or 13.53% of the total revenue in FY2026. This revenue category includes income taxes, admission & amusement, hotel/motel, and highway taxes.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Income Tax	\$3,757,300	\$1,285,065	34.20%	\$2,472,235	Expected to meet target in Q3-Q4.
Admission & Amusement	\$150,000	\$90,967	60.64%	\$59,033	Revenues are recovering.
Hotel/Motel	\$606,900	\$156,607	25.80%	\$450,293	Continued growth projected.
Cannabis	\$0	\$4,316	---	\$0	
Highway	\$845,609	\$85,814	10.15%	\$759,795	Change in State allocation anticipated. (\$73,823)
Total	\$5,433,600	\$1,622,770	29.87%	\$3,810,830 under	

Forecast:

Income tax receipts are anticipated to increase during the third and fourth quarters, consistent with historical filing and withholding patterns.

4. Licenses and Permits

License and Permit income represents \$1,328,400 or 3.31% of total revenue in FY2026. This income includes the right-of-way permits, building permits, commercial licenses, rental license and other payments i.e. cable television.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Licenses and Permits	\$1,328,400	\$430,757	32.43%	\$897,643 under	Tracking to schedule; renewals peak later in FY.

Forecast:

Revenues are tracking with expectations. Renewal schedules for rental and business licenses are proceeding as planned.

5. Revenue from Other Agencies (Intergovernmental)

This revenue source represents \$1,528,800 or 3.81% of the total revenue in FY2026. This revenue source includes grant income from Federal, State, and County agencies.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Intergovernmental Revenue	\$1,528,800	\$577,966	37.81%	\$950,834 under	Grant reimbursements pending.

Forecast:

Grant income remains within expected ranges. No adjustments or federal/state notifications affecting current allocations have been received. Additional grant income is recognized Q3-Q4 in the FY.

6. Charges for Services

Fees for services represent \$2,446,600 or 6.09% of the total revenue for FY2026. This income source includes waste removal, recreation fees, and other service charges.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Waste Collection	\$736,200	\$182,790	24.83%	\$553,410	SAYT revenue received, anticipate projected budget FY.
Recreation Programs	\$1,229,300	\$733,715	59.69%	\$495,585	Revenues increasing due to program participation.
Other	\$481,100	\$143,470	29.82%	\$337,630	Stable, consistent with prior year.
Total	\$2,446,600	\$1,059,975	43.32%	\$1,386,625 under	

Forecast:

Charges for services are tracking in line with expectations and are anticipated to meet the adopted FY2026 budget by

year-end. Recreation program revenues continue to perform favorably, reflecting sustained participation levels and program offerings.

Waste collection revenues, including Save-As-You-Throw (SAYT) fees, reflect the timing of billings and collections earlier in the fiscal year and are expected to increase as additional charges are recognized throughout the remainder of the fiscal year.

7. Fines and Forfeitures

This revenue source is budgeted at \$519,000 or 1.29% of the total revenue in FY2026. This income source includes payments from parking citations, and red-light fees. Speed camera revenues continue to be accounted for in the Special Projects Fund.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Fines and Forfeitures	\$519,000	\$347,428	66.946%	\$171,572 under	Steady citation and enforcement revenues.

Forecast:

Revenues from red light and parking citations remain consistent.

8. Interest Income

Interest Income and Misc. Income is budgeted at \$633,400 or 1.58% of the total revenue in FY2026.

Revenue Source	FY2026 Budget	Actual as of 12/31/25	% of Budget Received	Remaining Budget	Notes
Interest and Misc. Income	\$633,400 (Interest + Misc.)	\$343,276	54.20% overall	\$290,124 under	Interest performing above budget; misc. revenue within range.

Forecast:

Interest income continues to exceed expectations as rates remain elevated. Staff will continue monitoring federal monetary policy announcements.

Total Revenues: \$40,171,600 Budgeted | \$30,090,432 Actual (74.90%)

EXPENDITURES

Overview

As of December 31, 2025, total General Fund expenditures totaled \$22.0 million, representing approximately 54.8% of the adopted FY2026 budget. Personnel expenditures are tracking within planned levels and reflect approved cost-of-living adjustments and authorized staffing, with public safety continuing to represent the largest share of personnel costs. While compensation expenses are increasing at a faster rate than non-personnel expenditures, current spending remains within budget for the fiscal year. Staff will continue to monitor staffing levels, overtime, and long-term affordability, particularly within public safety, as part of ongoing financial oversight and future budget planning.

Category	FY2026 Budget	Actual (12/31/25)	% of Budget Spent	FY2025 Q2 %	5-Year Avg. %
General Government	\$5,394,400	\$2,598,577	48.17%	47.49%	48.76%
Planning & Comm. Dev.	\$1,403,700	\$676,190	48.17%	46.00%	52.16%
Public Safety	\$13,162,600	\$6,955,362	52.84%	53.54%	51.98%
Public Works	\$4,793,600	\$2,367,246	49.38%	51.21%	54.58%
Greenbelt CARES	\$1,575,500	\$859,382	54.55%	44.04%	54.78%
Recreation & Parks	\$8,465,000	\$4,333,964	51.20%	53.67%	51.25%
Miscellaneous	\$429,400	\$154,957	36.09%	30.89%	33.86%
Non-Departmental / Reserves	\$1,886,800	\$1,005,019	53.27%	70.95%	77.66%
Interfund Transfers	\$3,038,100	\$3,038,100	100%	100%	95.99%
TOTAL GENERAL FUND	\$40,149,100	\$21,988,796	54.77%	58.33%	56.45%

Expenditure Analysis

Salaries and Benefits:

Personnel expenditures totaled approximately **\$6.8 million**, representing **24.1% of the FY2026 budget**, and are tracking in line with expectations. These costs reflect approved FY2026 cost-of-living adjustments and the continued filling of previously authorized vacant positions, particularly within public safety.

Operating Costs:

Operating expenditures totaled approximately **\$1.52 million**, or **23.1% of the budget**, and remain below the comparable FY2025 mid-year level of **30.8%**. This variance is primarily attributable to the timing of purchases and lower-than-anticipated professional service costs.

Capital Outlay:

No capital expenditures have been incurred as of December 31, 2025. Approximately **\$377,000** in approved capital projects are expected to commence during the second and third quarters of the fiscal year.

Reserves and Transfers:

Reserve appropriations and related transfers reflect approximately **19.6%** expended to date, consistent with scheduled funding plans. Interfund transfers are expected to occur later in the fiscal year as planned.

Departmental Highlights

- **Public Safety (52.8%)** – Expenditures are tracking within planned mid-year pacing and reflect authorized staffing levels. Equipment and maintenance costs remain slightly behind schedule due to timing and are expected to normalize later in the fiscal year.
 - **Public Works (49.4%)** – Spending reflects seasonal operational patterns and is consistent with historical mid-year trends.
 - **Recreation & Parks (51.2%)** – Expenditures are slightly above the five-year average, driven by staffing and activity levels, and are partially offset by higher recreation program revenues.
 - **Greenbelt CARES (54.6%)** – Increased expenditures reflect expanded program offerings and service delivery consistent with approved funding levels.
 - **General Government (48.2%)** – Expenditures are tracking evenly across functions and remain aligned with expected mid-year pacing.
-

Summary and Forecast

• Overall Financial Position:

As of December 31, 2025, the City's financial condition remains stable, with revenues exceeding expenditures and a strong mid-year cash position.

• Revenue Outlook:

Total revenues of \$30.1 million represent 74.9% of the FY2026 adopted budget and are tracking in line with historical collection patterns. Full-year revenues are projected to meet adopted targets.

• Highway User Revenue Adjustment:

The State has notified the City of a projected Highway User Revenue (HUR) reduction of approximately \$73,823, which has been incorporated into the forecast and is not expected to materially impact overall financial performance.

• Expenditure Performance:

General Fund expenditures totaled \$22.0 million, or 54.8% of the FY2026 budget, and are consistent with expected mid-year spending patterns across departments.

• Personnel Costs:

Personnel expenditures, particularly within public safety, reflect approved cost-of-living adjustments and

authorized staffing levels and remain within budget for the fiscal year, though compensation costs will continue to be monitored as part of long-term financial planning.

- **Outlook:**

Based on current information, no budget amendments are recommended at this time. Staff will continue to monitor financial activity and report any material changes to the Mayor and City Council.

Respectfully submitted,
Ronald Covington
City Treasurer

Regular Meeting, 1/28/2026					
Date	Name	Petition/Request	Department/	Resolution	Council/Resident
1/28/2026	Robert Goldberg-Strassler	Requested the removal of the requirements of the sidewalk clearing.	Staff	Mr. Salmerón provided an updated during the administrative report section at the January 28, 2026 meeting	No further action
1/28/2026	Bill Orleans	Requested to see the directive by the City Manager regarding the prohibiting of the anti-union, activities, in the City	Council/Staff	Taken under advisement	Under review
Regular Meeting, 1/12/2026					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
1/12/2026	Alexander Barnes, Jr.	Requests the removal of a parking space near Westway that obstructs the view of drivers and pedestrians crossing the roadway.	Staff	Taken under advisement	Under review
1/12/2026	Brian Ottems	Read a letter to Council expressing concerns about the timing of the proposed legislation, the Public Works Bargaining Rights Amendment to the Charter.	Council/Staff	Council Work Session scheduled for Jan 21 to discuss Collective Bargaining for all employees.	1/21/2026
1/12/2026	Susan Smithers	Read a letter advocating for the Public Works Bargaining Rights Amendment to the Charter and urging the city to terminate its agreement with the law firm Jackson Lewis.	Council/Staff	Charter Amendment Resolution: Collective Bargaining Rights for Public Works Employees was adopted at this meeting.	No further action
1/12/2026	Bill Orleans	Expressed concerns about the technical issues with the council room studio and the conduct of a closed meeting held on December 8, 2025.	Council/Staff	City staff are actively working to address and mitigate the technical problems with the studio to prevent similar issues in the future.	Under review
Regular Meeting, 12/08/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date

12/8/2025	Michael Hartman	Expressed concerns about the 2026 Independence Day Fireworks display and renewal of the natural gas supply contract	Public Works	Taken under advisement	Under review
12/8/2025	Michelle Whitaker	Urged city council to implement Ranked Choice Voting (RCV) in future city elections, provided recommendations, benefits, and timelines for implementing RCV in 2027 election	Council/Staff	Ballot question was affirmative. Board of Elections is working on this.	TBD
12/8/2025	Louise Weismann	Expressed the importance of unionization for Public Works employees and discussed the Charter amendment	Council/Staff	Moving forward, 2nd Reading on Jan 14 agenda	1/14/2026
12/8/2025	Bill Orleans	Expressed concerns over discrepancies between agenda and the resolution regarding the scope of collective bargaining and suggested that all city employees should have that right, not just Public Works	Council/Staff	Council is discussing this issue at a work session on Jan 21	1/21/2026
Regular Meeting, 11/17/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
11/17/2025	Adam Green	Requested that Council read the full report submitted by the Piscataway Indian Nation to the Assistant City Manager on behalf of the Reparations Commission and take action.	Administration	Taken under advisement	Under review
11/17/2025	Susan Smithers	Expressed concerns about cellular service issues within the City and suggested that Council schedule a public meeting with all carriers.	Administration	Council work session scheduled for Jan 5	1/5/2026
11/17/2025	Trent Leon-Lierman	Requested an update regarding the petition unionization of the Public Works Department.	Administration	Moving forward, 2nd Reading on Jan 14 agenda	Under review
Regular Meeting, 10/27/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date

10/27/2025	Christine Wilkin	She requested that the Council take action concerning a sign that expressed hatred toward the Latino community.	Administration	Staff has looked into the issue	No further action
Regular Meeting, 10/14/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
10/14/2025	Christine Wilkin	She requested that the Council take action concerning the incident involving the National Park Police allegedly racially profiling and detaining residents. She also submitted a petition to the Council containing 135 signatures in support of this request.	Administration	Public Comment will be drafted by staff.	
10/14/2025	Thomas LeaMond	Requested that Council add to the October 27, 2025, agenda an item titled "Establish a Greenbelt Job Search Cooperative at the Community Center."	Administration	Staff has added the request to the 10/27/2025 Regular Council meeting agenda	No further action
Regular Meeting, 9/8/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date

9/8/2025	Michael Canavan, Trent Leon-Lierman, Frankie Santos Fritz and Bill Orleans	Michael Canavan, on behalf of Public Works employees, read a letter requesting a change to the City Charter (Section 3, Paragraph 22) and City Code (Chapter 13, "Labor Code") to allow Public Works employees the ability to collectively bargain, similar to the rights currently afforded to City police officers. Several other residents also expressed support for the petition.	Administration	Moving forward, 2nd Reading on Jan 14 agenda	1/14/2026
Regular Meeting, 8/11/2025					
Date	Name	Petition/Request	Department/	Resolution	Council/Resident
8/11/2025	Christine Wilkin	Expressed concern regarding the Federal Administration's Mass Deportation Policy and formally requested that the City take a supportive stance in opposition to the policy.	Administration	City Manager provide a written response regarding Greenbelt's policies to protect residents from ICE.	No Further Action
8/11/2025	Michael Hartman	Requested that sidewalk and walkway accessibility for residents with mobility challenges be incorporated into the current curb improvement work along Crescent Road.	Administration	Research the APB report on bikeability and walkability mentioned by Mr. Hartman regarding new sidewalks for people with mobility challenges	No Further Action
Regular Meeting, 5/27/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
5/27/2025	Bill Orleans	Inquired about the accuracy of the Greenbelt News Review article regarding the amendment to the City Charter that addresses increased Council compensation.	Administration	Council adopted Charter Amendment Resolution 2116 to amend Section 4 "Creation; Qualifications; Compensation" of the City Charter to Raise the Compensation of the Council	No Further Action

Regular Meeting, 5/12/2025					
Date	Name	Petition/Request	Department/	Resolution	Council/Resident
5/12/2025	Lore Rosenthal	Requested that the City send an email to address the longstanding issue of the handicap-accessible exit at the Greenbelt Post Office, which has not been functioning for some time.	Staff	Taken under advisement	Under review
5/12/2025	Bill Orleans	Reiterated his ongoing concern regarding the statute allowing the allocation of funds during closed sessions, consistent with his comments from prior meetings.	Staff	Mr. Salmeron provided Mr. Orleans a response in April 2025.	No Further Action
5/12/2025	Thomas LeaMond	Followed up on his previous request for the installation of a bike rack at Roosevelt Center.	Administration	Projec Completed; two bike racks installed over grasscrete surface.	Project Completed
Regular Meeting, 4/28/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
4/28/2025	John Campanile	He requested that bicycle parking racks be considered for the Roosevelt Center.	Staff	Projec Completed; two bike racks installed over grasscrete surface.	Project Completed
4/28/2025	Sonya Park	She requested assistance regarding an incident that took place at Buddy Attick Park the previous day. She reported being threatened by a group of teenagers and expressed concern that, upon contacting the police, she felt she was subjected to victim-blaming during the interaction.	Administration	Resolved	No Further Action
Regular Meeting, 4/14/2025					
Date	Name	Petition/Request	Department/	Resolution	Council/Resident

4/14/2025	Michael Zelif	He provided the Council with an update regarding the Celandine outbreak in Greenbelt and extended an invitation for them to join him and others next week for a walk starting from 5 Court and proceeding into Stream Valley Park.	Council/Staff	Taken under advisement	No Further Action
4/14/2025	Bill Orleans	He requested information regarding the statue, which would enable the Council to allocate funding during a closed session. It was also specified that the verbal statement provided by Mr. Salmeron should be submitted in written form.	Administration	Mr. Salmeron will provide Mr. Orleans's with a written response.	No Further Action
4/14/2025	Thomas LeaMond	Requested the installation of additional bicycle racks in Roosevelt Center near the Co-Op.	Administration	Projec Completed; two bike racks installed over grasscrete surface.	Project Completed
Regular Meeting, 3/24/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
3/24/2025	Bill Orleans	He inquired about the statue allowing the Council to allocate funding in a closed session.	Administration	Mr. Salmeron stated that he researched the open meetings act, which allows for bonuses	No Further Action
3/24/2025	Alexander Barnes	Requested additional options for candidate selection in city elections.	Administration	Taken under advisement	No Further Action
Regular Meeting, 3/12/2025					
Date	Name	Petition/Request	Department/	Resolution	Council/Resident
3/12/2025	Bill Orleans	He expressed his dissatisfaction with the response he received from city management.	Staff	No specific request.	No Further Action

3/12/2025	Michael Hartman Lore Rosenthal	They requested that the city update Channel 21 postings to remove outdated content from 2024.	Staff	The outdated postings have been removed from Channel 21.	No Further Action
3/12/2025	Regina Smith Joan Estenson	She raised concerns about traffic safety at the intersection of Crescent Road and Gardenway, citing excessive driving speeds that pose a risk to pedestrians. To address this issue, she took the initiative to gather community support by circulating a petition advocating for the implementation of traffic control measures.	Council/Staff	Taken under advisement	Under review
Regular Meeting, 2/28/2025					
Date	Name	Petition/Request	Department/	Resolution	Council/Resident
2/28/2025	Bill Orleans	Mr. Orleans inquired about the availability of council activities in forms other than digital and is awaiting a response to his multiple requests regarding the Maryland statute that allows the council to allocate funds in a closed session.	Council/Staff	Mayor Jordan noted that the City Manager had distributed the responses provided to Mr. Orleans.	No Further Action
2/28/2025	Xavier Courouble	Requested that the City Council direct the City Manager to arrange a meeting with members of the Advisory Committee on Trees to discuss the comprehensive impact on the Greenbelt National Environment, with a focus on considering conservation goals.	Council/Staff	Taken under advisement	Under review
Regular Meeting, 2/10/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date

2/10/2025	Kathleen Stewart	Ms. Stewart read a letter addressing the violation of her constitutional rights and past racial harassment by former Councilmember Byrd. She requested that the Council establish a Code of Ethics. Additionally, she expressed concerns about the JEDI Action Report and emphasized the need to dismantle the group.	Council	Taken under advisement	Under review
Regular Meeting, 1/27/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
1/27/2025	Cynthia Newcomer	Raised concerns about the actions of the new federal administration regarding immigration enforcement and emphasized the importance of informing our community about their rights.	Staff	Taken under advisement	No Further Action
1/27/2025	Bill Orleans	Stated that he has several outstanding requests. He	Staff	Request turned on September 9, 2024	No Further Action
1/27/2025	Elizabeth Schachter	Voiced her concerns about several properties lacking heat and emphasized the need for better	Staff	Taken under advisement	No Further Action
1/27/2025	Kevin Hart	Shared "Know Your Rights" multilingual information for distribution within the community.	Staff	Mayor Jordan requested that Mr. Hart share this information with staff for distribution.	No Further Action
1/27/2025	Judith Davis	Expressed concerns about the memorandum of understanding (MOU) between the Greenbelt Police and US Marshals regarding the new administration's	Staff	City Manager Salmerón will consult with the City Solicitor about the city's policy on	No Further Action
Regular Meeting, 1/13/2025					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/Resident Follow-up Date
1/13/2025	Michael Hartman	Inquired about the city's policy on disability retirement for employees.	Staff	Mr. Hartman is communicating with the City Manager.	No Further Action

1/13/2025	Clara Breaux	Expressed concerns about pedestrian safety, particularly regarding drivers not yielding at crosswalks.	Council	No specific request, information only	No Further Action
1/13/2025	Konrad Herling	Donated \$300 to the city's Emergency Assistance Fund on behalf of the Eleanor and Franklin Roosevelt Democratic Club to support those in need.	Council/Staff	No specific request, presented check to the City.	No Further Action
1/13/2025	Lore Rosenthal	Raised concerns about notices regarding WSSC water main breaks in Greenbelt Homes Inc. and the need for a comprehensive infrastructure plan before further issues arise.	Administration	City Manager Salmerón responded to Ms. Rosenthal in the meeting.	No Further Action

COUNCIL MEETING FOLLOW-UP ITEMS

Date	Name	Petition/Request	Department/ Staff
5/29/2024	K Weaver	Asked the Chief to provide detailed information on the LPR system, specifically: 1) how long is the data kept?; 2) what is the process to access data?; 3) who can request access?; 4) equity decision on the camera placement	Police Department
5/29/2024	Council	Approved 3 LARs for MML: 1) Juvenile Justice Reform; 2) Homestead Tax Credit; 3) Property Tax Abatement Information	Admin
5/29/2024	K Weaver	Inquired if we could combine purchases with another municipality for the Heavy Duty Vehicle Grant	Admin/Grants
5/29/2024	E Jordan	Asked that Planning staff verify the BEP transportation EA does not call for allowing trucks on the BW Parkway through Greenbelt	Planning
13-Feb-23			
	J. Davis	Find out how many residents currently use the City's trash & waste pickup	Willis Shafer, DPW
		Check with the City Attorney to see if there is a specific form residents need to use to petition against the Charter Change	Bonita Anderson
		Develop an ad hoc policy for funding requests outside the Recognition Groups process	Kristen Weaver
28-Feb-23	E. Jordan	Invite Jonathan Briggs, Board of ED member, District 2 to attend a works session	Clerk
28-Feb-23		Bertha to confirm the \$12K opioid funding the City received	Bertha
22-Mar-23		Ask the City Attorney to review the Appeal & Grievance procedures the ERB submitted to make sure everything meets the legal requirements	Clerk
		Check & confirm the Hearing Date under both the Appeals & Grievances Section of the Charter, i.e. the hearing date under #4 for the Appeals Procedure, and under #5 for the Grievance Procedure are different	City Solicitor
		Ask the City Attorney if there is anything in the Charter to prohibit a group of employees from requesting a CBA	City Solicitor
		Reach out to the hotels to see if they are interested in meeting with the Council	Kevin Simpson
		J. Davis requested the ACM & the Director of PW look into if PW staff will need to be trained on the permitting involved with the expansion of the spotted lantern fly quarantine zone	DPW
28-Mar-23		Remove the 2019 minutes they still need corrections	Clerk
		Draft an MOU for the Recirculating Car Wash	CM/DPW
		Look into the water monitoring program at ERHS	DPW/Kevin C-D
29-Mar-23			
	J Davis	J. Davis requested Petitions & Request (received & resolved) be added to the Administrations Performance Measures	Admin
	E Jordan	The Mayor stated the Council can assist the Finance Dept with the Levy Book	Admin

	J Davis	J. Davis requested information on, 1) how many retirees utilize the prescription program, 2) what is retiree prescription subsidy most recent number & how many retirees	HR/Finance
	J Davis	J. Davis requested to see the Bradford Pears Replacement plan & phases	DPW-Townsend
	K Weaver	Kristen inquired about staff looking into gender neutral facilities (restrooms/changing rooms)	Rec
	J Davis	J. Davis suggested discussing during the work session with the County Council - working with the schools/ballfield after hours for Rec use	DPW
	J Davis	J. Davis suggested the Food Truck event be a weekend event, not just one day	Rec
	J Davis	J. Davis asked if the Rec Department will reinstate the Health Fair	Rec
	S Pope	Silke asked the ACM to circulate the Career Day form for Springhill Lake to other employees	Admin
	E Jordan	The Mayor requested the City submit a formal letter and input on the City's priorities to MWCOC Transportation Planning Board. He noted the Greenbelt Road Corridor & Maglev	Planning
	K Weaver	Kristen asked if a Ribbon Cutting ceremony had been scheduled for the Buddy Attick Parking Lot	Planning
	S Pope	Ms. Pope asked about the white tubes/pipes sticking out of the Buddy Attick parking lot	DPW
	E Jordan	The Mayor and Rodney requested a statement from the City Attorney on how many signatures are needed from registered voters to have the Charter Amendment added to the question on the ballot	Admin/Clerk
	C Byrd	Colin & the Mayor requested staff check with the City Attorney to make sure the Early Voting Code changes do not require a first & second reading before adoption	Admin/Clerk
	E Jordan	The Mayor requested Caitlin McGrath be invited to the Contribution Groups work session	Admin/Clerk
3-Apr-23			
	J Davis	J. Davis requested staff find out what the number of cross services is with CARES and the Police Department	CARES/PD
	J Davis	J. Davis requested a copy of the GAIL Program Guide to CouncilJ.	CARES
	J Davis	J. Davis requested Council be provided with a list of abatements	Finance
		Invite the new County Council member to meet with the City Council on May 31st	Admin/Clerk
		Send a copy of the City Connector to Nora Hart (Washington Ear)	
19-Apr-23			
	J Davis	J. Davis requested the number of residents that applied for the weatherization program	
	S Pope	Silke requested the weeds at Prince James Way near the pool be removed	DPW
	J Davis	J. Davis requested a list of current contractors the City uses for landscaping services	DPW
	S Pope	Silke requested a memo/report be sent to Mr. Gleason regarding the status of the ball fields	Recreation
	J Davis	J.Davis referred the Advisory Committee on Trees research the Takoma Park Tree ordinance and report back to Council	PW
	J Davis	J. Davis requested a copy of the EV Charging Station Plan	Admin & PW

	J Davis	Add to the wish list: J. Davis suggested increasing the Commercial Waste Fees	Planning
	J Davis	J. Davis requested Council receive a report on the Ped/Bike & Bus Shelter report every year once one has been done	Planning
	S Pope	Silke asked staff to find out if there is any additional funding for the Animal Shelter	PD/ACM
	E Jordan	The Mayor requested the Council receive updated budget pages & also to also update the online proposed budget	Admin
24-Apr-23			
	K Weaver	Make sure "Springhill" is one word on the Early Voting Ordinance	Clerk
	J Davis	J. Davis asked the ACM to let the PD know about the state legislation allowing municipal governments to piggy back on the purchasing of body cameras	
	E Jordan	The Mayor requested a copy of David Moran's Urn Proposal	Admin
	J Davis	J. Davis stated she would be sending Tim George an article and stated the City needed better PR	Admin
	S Pope	Silke requested the flooding issues at Buddy Attick Lake Park be looked into	DPW
	S Pope	There was discussion to schedule a work session with Washington Gas & WSSC	Clerk
26-Apr-23			
		Tim George will follow-up with Crystal on the Renter & Homeowner Investment Programs	Tim George
		Mr. Gordan to contact Ms Knight at Franklin Park to request an inventory of missing or broken lights	Rick Gordan
		Tim George to follow-up with Dr. Robles reference to Pepco Street Light meeting	DPW/Dr. Robles
	J Davis	J. Davis stated there is a person in the Forest Preserve with a chain saw cutting trees & requested the Park Rangers look into this	Recreation
	E Jordan	Council requested the Levy Book issue Bertha was having be brought to County Council Watson's attention	Bertha
	S Pope	Silke requested the PIO Office put the City on the news channel	PIO
	S Pope	Silke requested an investigation be done on what contractor broke the connection on Hanover Parkway at the circle to Schrom Hills Park	DPW
	J Davis	J. Davis suggested putting an article on the adoption of animals at the Animal Shelter in the News Review	PIO
	E Jordan	The Mayor suggested the City partner with the the Trinity Assembly of God on the Food Pantry	CARES
	E Jordan	The Mayor asked about the installation of the Bikeshare at the Greenbelt Metro at Motiva	Planning
	E Jordan	The Mayor requested a copy of the full budget meeting list for Council	Clerk
	E Jordan	The Mayor has requested half of a work session be scheduled with NASA Goddard regarding the move of the main gate	Clerk
	J Davis	J. Davis suggested having a work session with the new County Councilmember or a presentation	Clerk
	J Davis	J. Davis stated the Forest Way HOA wanted curbs and the road repaved	DPW
	J Davis	J. Davis requested the PW Arborist work with Mr. Cooper & the Woodland Hills COA to survey ??? Trees	DPW

	J Davis	J. Davis requested links to the grants be added to the City's website	K Simpson
	E Jordan	The Mayor requested staff draft a bag ban ordinance concurring with Green ACES & model with the City of College Park	Draft completed and currently being reviewed by the City Attorney
	J Davis	J. Davis requested to have the walk way light fixture discussion during the PW's Budget work session	Admin/PW
	E Jordan	The Mayor asked staff to ask County Council Watson if GHI was included in the County Bill 007	Clerk
	S Pope	Silke requested staff find out if Bill 007 included condominium fees	Clerk
	S Pope	Silke suggested having a splash pad	Recreation
	S Pope	Silke suggested having Narcan in all Recreation Facilities	Recreation
1-May-23			
	J Davis	J. Davis requested a copy of the Vehicle Inventory Report	Police Department
	J Davis	J. Davis requested a copy of the Parking Enforcement Stats	Parking Enforcement
	J Davis	J. Davis requested a better way of following-up on Dog Permits	Animal Control
	S Pope	Silkie requested copies of the CERT & GCART reports	Clerk
	S Pope	Silkie asked for staff to research installing a card swipe system at the Dog Park	Animal Control
	K Weaver	Kristen requested additional information on the City's website for the trap, neuter & release of animals	Animal Control
	J Davis	J. Davis requested adding to the "Ready to Schedule" list: Advisory Chairs (July);	Clerk
	J Davis	J. Davis requested the EV Charging Five Year Plan be added to the "Schedule" list	Clerk
	J Davis	J. Davis requested the Fleet Vehicles Ten Year Plan be added to the "Schedule" list.	Clerk
	J Davis	J. Davis requested staff follow-up with Bernard Penney (Memorial Donation in honor of Leonie Penney) - the donation could be a part of the Buddy Attick Master Plan	Admin
	K Weaver	Kristen asked staff to run the Ad for the Closed Session following the Green Ridge House budget work session for legal advise	Clerk
	K Weaver	Kristen recommended the Council take a two week work session recess at either the end of July or August	Council

Resolution	Council/ Resident Follow-up Date
PD will draft a Use Policy for Council review, working with PSAC. PD will provide initial answers to Council questions in 1-2 weeks.	
Admin will write up the LARs and submit 5/31	31-May
Grants Coordinator will look into this request	
Kristen said she would draft a policy	
City Clerk Invited Mr. Briggs to attend a meeting	Resolved
Met with the State, Liz is taking the lead	
	Resolved
	Resolved
	Resolved
Taken under advisement	Resolved

Taken under advisement	
Email circulated	Resolved
Reached out to Terri	
Terri to organize	
In progress	
They're getting a first and second reading	Resolved
	Resolved
Not sure what she is asking for	
Invite for May 30	In process

In process	
PD/ACM to look into and report back to Council	
Staff is working on this	
City Clerk made the change	Resolved
ACM notified the Chief of Police	Resolved
Staff is assessing	
PIO working on increasing PR for the City	Resolved
Clerk has reached out to invite them to a meeting	
Underway, PIO is actively working with media partners to get more media coverage of the City	
Work with Comcast to resolve	
Already in process	
	Resolved
Work Session held	Resolved
Has been invited for May 31st work session	

	Resolved
Admin/PW to follow-up on	
ARPA reconciliation	
PD/Animal Control to look into options	
	Resolved
PD/Animal Control to look into options	
	Resolved

COUNCIL REQUESTS AND FOLLOW-UP ITEMS

<i>Date</i>	<i>Council Member</i>	<i>Via (email, phone, direct)</i>	<i>Request</i>
5/29/2024	K Weaver		
5/29/2024			
5/29/2024			
4/23/2024	E Jordan	Email, 4/19/24	Reach out to Greenway Center regarding a large pothole
4/23/2024	E Jordan	Email, 4/19/24	Couch left on Greenbelt bridge over B/W Pkwy
4/24/2024	E Jordan	Email, 4/23/24	Requested individual files of infographics and graphs from the Budget Book to be used in presentations and other locations

Department	Resolution	Follow-up Date	Resolved (Y/N)	Council Informe d
Planning	Terri reached out to management and gave them a ten day notice	Follow-up 5/2/24	N	Y
DPW	DPW picked up the couch	4/23/2024	Y	Y
PIO	Updated graphs & graphics, sent them out as a whole and individually as PNG, JPG, and PDFs. Included all graphs from pages 12, 13, 47, & 49 of Budget Book - Introduction.		Y	

OFFICIAL NOTICE

In accordance with Section 3-305(b)(1)(7) and (8) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, a closed session of the Greenbelt City Council will be held on Wednesday, February 11, 2026, immediately following the Council Work Session – City Manager’s Quarterly Update, in the Council Chambers of the Municipal Building: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; 2) to consult with counsel to obtain legal advice on a legal matter; 3) to consult with staff, consultants, or other individuals about pending or potential litigation.

The purpose of this meeting is 1) to address personnel matters over which this public body has jurisdiction.

2) to obtain legal advice on a legal matter.

3) to consult with staff, consultants, or other individuals about pending or potential litigation.

** The public may attend the Council Work Session prior to the closed session and observe the vote of the Council to move into the closed session on Wednesday, February 11, 2026.*

Bonita Anderson
City Clerk